

Call for RADION International USA Summer Interns *(unpaid)*

Location: Twin Cities, MN

Duration: 2-3 months (late June – mid-September 2010); 15-30 hours per week; flexible

Internship Description:

RADION International USA is seeking 1-2 summer interns who will be based in the Twin Cities, MN for the summer. This is a domestic internship, thus no travel will be overseas this summer, however some travel may be required throughout the mid-West and other parts of the United States. Interns will assist the US Director of Operations in all aspects of programming, marketing and fund development for a developing international non-governmental organization (NGO) based in Thailand and serving rural Hmong communities. This internship is unpaid, however hours and days are flexible to allow someone to work a paid job as well.

Responsibilities:

- Assist US Director of Operations in day to day programming and administrative tasks
- Prominent role in development of grant proposals, seeking out grants, and building relationships with funders
- Create and lead US marketing and public relations campaigns
- Maintenance of online networking tools
- Maintain and facilitate communication between Director of Operations, RADION USA partners, RADION volunteer committees, and RADION staff overseas

Qualifications:

- Minimum education: 3 years of relevant undergraduate education or higher OR 2+ years professional experience working in program administration, non-profit development, public relations
- Highly organized and self-motivated
- Ability to work independently and complete tasks with little supervision
- Personable and able to communicate effectively and build relationships with the Hmong community, churches, university students, non-profits and foundations
- Bilingual in English and Hmong (high preference for those with reading and writing skills in both as well)
- Reliable mode of transportation required
- Tech savvy to maintain web-based media (Youtube, Facebook, email, website, etc...)

Benefits:

- Learn the inner workings of developing non-profits and international NGOs
- Gain skills in grant writing, program administration, and fund development
- Network with international partners/organizations around the world
- Possible future opportunities to travel to Southeast Asia to continue program development
- One-on-one mentorship from US Director of Operations, who is also a current PhD student with extensive experience in non-profit management, program development and implementation, research, and grassroots community mobilization

- Excellent opportunity for those interested in pursuing graduate studies or positions in NGO's, non-profits or international development
- This position is UNPAID and housing accommodations are the responsibility of the intern

SUBMISSION OF APPLICATIONS:

Please email completed application, resume and list of 3 references we can contact to bruce.thao@radion-international.org, with the subject heading: "RADION USA Summer Internship Application".

Upon receipt of all applications, finalists will be selected for an interview and may be asked to submit an example of their written work.

FINAL DEADLINE for applications: April 25, 2010.

Who is RADION International?

MISSION

RADION International is a humanitarian relief organization founded and operating on the basis of Christian beliefs. Our goal is not conversion. Rather it is to share the love we have inside of us with those who are suffering and in need and to allow our actions to speak for themselves. It is through these small acts of love that we are able to radiate the mission of RADION International and reveal the heartbeat of our work.

RADION International USA stands to build bridges between the Hmong in the United States and the Hmong in Southeast Asia. This is done through creating partnerships between Hmong-American communities and Hmong communities in Thailand. Going beyond an emphasis on one-time donations, we build long-term relationships of mentorship and support that not only have more meaning, but are more sustainable.

VISION

As the USA national field office for RADION International, we have three main goals:

- 1) Building awareness of the needs of Hmong communities in Southeast Asia and the work that RADION International is doing in those communities
- 2) Fund development to support our core programming in Thailand as well as supplement US operations
- 3) Recruit Hmong professionals and volunteers to intern or volunteer their services and expertise overseas

On the ground in Thailand, RADION'S work springs from a simple idea of utilizing local expertise & empowering victims of domestic violence to develop our programming and serve the community. Through this "care for others" model, our staff are empowered to embark upon a dynamic journey of rehabilitation while creating social change. In addition, having these women coordinate programming to

serve their own community helps to battle the negative cultural stigma of victim-blaming which hampers rehabilitation.

Rather than focusing on providing one particular service, all of RADION'S services are seamlessly integrated. This creates a self-sustaining cycle of empowerment and relief that works to break the cycles of poverty, violence, and drug abuse.

VALUES

RADION International's motto is that *Every Life Matters*.

We believe that every individual has a right to live a life of dignity, with access to food, shelter, and education.

Please see <http://www.radion-international.org> for more information.